



33-35 Manor Road, Colchester, Essex CO3 3LX.

2006

2006/0201

PAYROLL UPGRADE 2006

Pegasus payroll versions have now been received by us. It is planned to commence the on-site upgrades as from 6 February.

We will shortly be contacting customers that have a contract (covering such visits) to agree a mutually convenient time for this work to be carried out. Others, that have a current Annual Maintenance Contract, will receive their upgrade through the post during the course of the next few weeks.

Because of the numbers involved, the whole process will last until the end of March but we will keep you advised of progress by way of our Newsletters.

Upgrades for the Intex Earnie and IRIS Enterprise payrolls are expected later this month.

ON-LINE FILING ~ (SMALL EMPLOYER) TAX FREE PAYMENTS

It is worth remembering that if you are classed as a small employer by (HMRC) Her Majesty's revenue & Customs, and you will be submitting your year-end returns on-line for the fiscal year 2005/2006, you are entitled to a tax free payment of £250 for the exercise. This applies whether you have a single employee or up to the upper limit of 49 employees. For details of the HMRC scheme click ([here](#)).

It has come to our notice that one or two of our customers, having submitted their 2004/2005 returns on-line, have not yet claimed the tax free payment (also £250). This payment could have been claimed in one of two ways: either by reducing your payments to the tax office by this amount, or by contacting the local office and requesting a cheque. If you are yet to obtain your payment for last year's submissions, do ensure you action one of the options as soon as possible.

ALL PAYROLLS ~ EOY STATIONERY

Now is the time to consider your End of Year stationery requirements. Do remember that any forms from last year are NOT valid. We are already starting to take orders that will be processed and delivered during February and March, or as required. For peace of mind, we suggest that you ensure your requirements are with you as early as possible, and to assist we have provided a Fax Back Order Form on our website. To access this click ([here](#)).

The website provides details of the P14/P60 forms available to suit your software. It also lists some important information for your attention relevant to the payroll year end.

This year, Pegasus Opera and Opera II, will have a default of 11.66" form depth for continuous forms. These forms are NOT available from the Inland Revenue (HMRC)

A final thought : Fit a NEW ribbon/cartridge in your printer, solely for this run (and have a spare one) to ensure a clear dark image. This will avoid the risk of rejection by the scanning equipment (assuming that you are not submitting on-line). If you need replacement ribbons or cartridges supplied, please add them to the Fax Back form.

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Support Department

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OPERA II ONLINE HELP/PDF MANUALS

Opera II (4.10.00) onwards will contain significantly enhanced HTML Help files, designed to replace the existing modular PDF manuals, which have been removed.

The Help file now contains more comprehensive assistance, has full index and search facilities and can be easily printed by either complete topic or individual sub-topic.

MORE PAYROLL END OF YEAR

Following the success of last year's seminar, we will again be running a half-day course covering the payroll end of year routines and the submission of the EOY returns on-line.

You will be aware that all employers with 50 or more employees MUST use the on-line system to submit their returns now, and the incentives for those with fewer numbers is such that, apart from the simplicity and convenience of the process, they have an offer that "They can't refuse!" Accordingly, we expect the interest in this will be significant.

Additionally, Pegasus Capital and Pegasus Opera II payroll systems will use an enhanced submission package, so there will be differences from the previous eSubmission process.

We are still working on the finer points of the seminar, including the best date, although we expect the location will remain unchanged as Westwood Park at Little Horkesley, Colchester. A further Newsletter will advise you of the final details once these have been firmed up.

IRIS ENTERPRISE ~ EXCHEQUER V5.70

If you have a postal contract with ourselves you should have now received the v5.70 upgrade. If you have not received the update, please contact Software Support Department to advise them of the situation.

Those that have a contract that covers on-site installation should have been contacted to arrange any necessary visit. Again, if this is not the case, please let Software Support Department know the circumstances.

There are two principal new features in this release. The first is a Goods Return Module (available at an additional charge) that manages Sales and Purchases Returns which fall outside the scope of the normal process. The second is the Visual Report Writer. This is an advance tool offering a new graphical interface, and supported by a series of on-line tutorials.

OPERA & OPERA II PAYROLLS

It is worth pointing out that Updates for the pay periods should have been run prior to the software installation. We will ensure this is done if we are caring out the work, but it would make our visit speedier if this is completed prior to our arrival.

STOP IT!

We hope that you find our e-mailed information sheets of direct help to you and your business. However, if you wish to remove your name from the mailing list or make changes regarding recipients, please contact John Stannard, Support Department.

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