



33-35 Manor Road, Colchester, Essex CO3 3LX.

Established 1980

# 2008

## 2008/0201

Computerwise Limited is part of a much larger group with offices in Bromley, Colchester, Portsmouth, and Wimbledon.

This structure provides you with the stability and expertise that a large company can offer whilst coupling it with the care and responsiveness exercised by a smaller concern.

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### **PAYROLL 2008: SOFTWARE UPGRADES**

We have made excellent progress with this year's upgrades, and all Capital Lite, Standard and 300 Payrolls, together with Opera 16 and Opera II Payrolls have been distributed (for postal contracts) or contacted to arrange a site visit (where we undertake the upgrade). If you have not received your upgrade or been contacted, please let Support Department know so that they can investigate the situation.

We are now concentrating on all non-Pegasus payroll sites, and those customers should hear from us within the next week. If you do not, again, please let us know.

### **PEGASUS OPERA II: RELEASE OF V6.10.01**

The above release has been issued to correct a problem within the Nominal Ledger View screen whereby the debit and credit columns are incorrectly displayed. The defect is solely limited to the display and does not in any way affect the actual data.

Where we are carrying out the payroll upgrades on-site, we are using this latest release. However, if any postal payroll site would like to be supplied with the above version please contact Support Department for this to be arranged.

### **ONLINE P6 TAX CODE NOTICES**

Some P6s tax code notices sent online by HMRC since the start of February include a misleading instruction about operating the code.

The final sentence of the notices said 'Please use this tax code from the next pay day for the year to 5 April 2007'. However, it should have said 'Please use this tax code from the next pay day following the effective date shown above'.

### **HMRC IN-YEAR ONLINE UPDATES**

With effect from 6 April 2009, if you have 50 or more employees you will have to send your in-year employee starter and leaver information ~ forms P45 (1), P45 (3) and P46 ~ and similar pension information online. As from 6 April 2011, all employers will have to do this as well.

If you require assistance with this, or need further information, please contact Support Department in the first instance.

Continued on next page...

## **Support Department**

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## PAYMENTS MADE TO AN EMPLOYEE AFTER ISSUING THEIR P45

Sometimes, you may have to make a payment to an employee after giving them their P45 parts 1a-3. In such circumstances it is important that you do not give them a second P45 showing code BR and the additional pay and tax.

If you do, and it is then passed on to their new employer it may result in excessive tax deductions.

The correct procedures when an employee leaves are outlined in booklet CWG2 (2008) – Employer Further Guide to PAYE and NICs. For an on-line copy of this booklet, press CTRL and click ([here](#)).

## TAX FREE PAYMENT FOR EOY ONLINE SUBMISSION

HMRC will credit your PAYE account for 2008-09 with a £100 tax free payment for sending them your EOY forms online, if you are a small employer. They will also send you an online notice to say that the payment has been credited.

You can get your tax-free payment by either deducting £100 from your next 2008-09 PAYE payment, or by requesting a cheque from your tax office.

Also, do ensure that you have received any due payment for the 2007-08 if appropriate.

## YOUR VIEWS DO COUNT!

During the past year we have had a number of requests presented to us, asking for enhancements to software. Some of these have been provided by us writing bespoke software, but others have been passed through to the various software houses.

For instance, Pegasus accepted for consideration the following requests that came directly from you, our customers:

1. A safeguard to be provided against inadvertently changing the sort code in Opera II when tabbing through Payroll Bank Details'
2. The provision of an option to display either Free Stock or In Stock figures in SOP.
3. A global method of zeroising Holidays in Opera II Payroll.

In short, it does pay to let us know what features you would like to see in future releases. If you have any such ideas, please contact John Stannard, in Support Department to advise him of the details.

## STOP IT!

We hope that you find our e-mailed information sheets of direct help to you and your business. However, if you wish to remove your name from the mailing list or make changes regarding recipients, please contact John Stannard, in the Support Department.

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